

WAVERLEY BOROUGH COUNCIL

MINUTES OF THE MEETING OF THE EXECUTIVE – 20 MAY 2008

SUBMITTED TO THE COUNCIL MEETING – 22 JULY 2008

(To be read in conjunction with the Agenda for the Meeting)

- |                       |                           |
|-----------------------|---------------------------|
| * Cllr M H W Band     | * Cllr Ms D Le Gal        |
| * Cllr Mrs C Cockburn | * Cllr B J Morgan         |
| * Cllr R J Gates      | * Cllr J R Sandy          |
| * Cllr Mrs C A King   | * Cllr R J Steel          |
| * Cllr R A Knowles    | * Cllr A E B Taylor-Smith |

\* Present

Cllrs K T Reed and A Wilson were also in attendance

1. APPOINTMENT OF CHAIRMAN (Agenda Item 1)

RESOLVED that Cllr R J Gates be confirmed as Chairman of the Executive for the Council year 2008/2009.

2. APPOINTMENT OF VICE-CHAIRMAN (Agenda Item 2)

RESOLVED that Cllr M H W Band be confirmed as Vice-Chairman of the Executive for the Council year 2008/2009.

3. MINUTES (Agenda Item 4)

The Minutes of the Meeting of the Executive held on 8th April 2008 and of the Special Meeting held on 22nd April 2008 were confirmed and signed.

4. DISCLOSURES OF INTEREST (Agenda Item 6)

Cllrs Mrs C Cockburn, Ms D Le Gal and Cllr R J Steel declared personal and prejudicial interests in Agenda Item 15 relating to Office Accommodation at Farnham Town Council as members of the Town Council. They withdrew from the Council Chamber during consideration of the item.

Cllr B J Morgan declared a personal interest in Agenda Item 20 relating to the Frensham Village Design Statement as a member of Frensham Parish Council. Cllrs Mrs C A King and R A Knowles declared personal interests in Agenda Item 19 relating to the Hindhead Concept Plan as members of Haslemere Town Council and Cllr Mrs C A King also declared a personal interest in Agenda Item 14 as the Waverley representative on the Haslemere Hall Committee.

## **PART I - RECOMMENDATIONS TO THE COUNCIL**

5. **WASTE MANAGEMENT - JOINT WORKING** (Agenda Item 10; Appendix C)
- 5.1 Current partnership working on waste is channelled through the Surrey Joint Municipal Waste Management Strategy [JMWMS]. This is overseen by a Member Advisory Board, drawn from all the Surrey authorities. This in turn reports directly into the Surrey Local Government Association [SLGA]. This item comes to the Executive with the support of that Advisory Board.
- 5.2 The Memorandum of Understanding attached at Annexe 1 attempts to clarify and document how the Surrey authorities will work together on waste management issues.
- 5.3 The Memorandum is an operational document and not a formal binding contract. It attempts to define how the Surrey Waste Partnership will operate. Much of the described activity is already in place and being followed. In summary, it describes in its Key Principles how partners will:
1. Implement the Joint Strategy [JMWMS]
  2. Benefit the Council Tax payer
  3. Work together on common issues
  4. Monitor effectiveness of actions
  5. Treat other
  6. Share workload
  7. Promote the benefits of working together
  8. Inform and communicate
  9. Share information on new initiatives and provide advance information before letting new contracts – to facilitate joint working.
- 5.4 The Memorandum does not constitute new policy as such. It represents an attempt to maximise the implementation of projects and working identified in the JMWMS. Whilst current experience suggests that partnership working has been patchy so far, the apparent intentions of all the authorities are supportive. It is recommended that Waverley support this initiative and sign the Memorandum.
- 5.5 Past Partnership projects and joint working has been funded through Government support, primarily through the Waste and Resources Action Programme [WRAP]. This is now no longer generally available. So alternative funding streams need to be sought to sustain investment in joint working.
- 5.6 A potential source is the pooling of the Performance Reward Grant (PRG) payment arising from the Surrey-wide Glass Recycling LPSA Project. The PRG is yet to be finally determined as the final glass recycling figures up to and including 31 March 2008 are still being compiled for submission. If, for any reason, the weight of glass recycled is less than the target, there will be a revised PRG settlement - as yet unknown. For the purposes of calculating the potential money available, it has been assumed that the target will be achieved. Current projections suggest this to be the case.

- 5.7 The anticipated total reward grant is just under £2.1m. This is to be divided 12 ways equally between all the Surrey Authorities – resulting in approximately £174,000 per authority.
- 5.8 A 50% pooling of the PRG would provide a pot of £1,047,702 which would be sufficient to support a viable stream of projects. At the time of preparing this report, it remains unclear as to when any Performance Reward Grant (PRG) that is earned will be paid to the banker, Surrey County Council. In their considered view, it seems unlikely that any PRG will be received from Government until late in 2008-09 or even early in 2009-10. However a programme can be scheduled accordingly.
- 5.9 A possible list of Projects has been drawn up and is summarised below:

<b>Project Theme</b>	<b>Approximate Cost</b>	<b>Initial Priority</b>
Surreywaste.info web site	£12k over 3 years	High
Members Updating	£45k over 3 years	Medium
Project Management Support	£120k over 3 years	Medium
3R's in Surrey (Waste Reduction)	£375k over 3 years	High
Schools Waste Education (Waste Reduction)	£70k over 3 years	High
Community Furniture reuse project	£300k over 3 years	High
Joint Working and Efficiencies	£30k	High
Waste Composition Analysis	£275k in 2010-11	High
Composting Project	£100k over 2 years from 2009/10	Medium
Business Waste Minimisation and Recycling	£180k over 3 years	High

- 5.10 The proposed projects have been developed to target waste management activities that are further up the waste hierarchy subscribed to by all of the Surrey Authorities through the adoption of the JMWMS. Waste Reduction and prevention provides the principal theme. This is because besides the organic kitchen waste fraction, there is little else remaining in the household waste stream that can be economically recycled even if a market exists for that product e.g. polystyrene packaging such as the hard type used by margarine and butter producers.
- 5.11 Rather than focus on these items, it is recommended by the Partnership that more work needs to be undertaken to influence behaviours and attitudes of residents to the production of waste. The potential benefit of adopting this approach is that waste will be prevented from entering the waste stream and by doing so, the proportion of waste recycled from a diminishing production per household becomes greater. This would provide a win-win scenario for the Council Tax Payer as well as the Surrey Authorities as there would be little further costs of collection incurred other than contract uplifts, an increase in landfill diversion and an increase in the proportion of material recycled. This would help the Surrey authorities to achieve the 2010 targets of: a) recycling 40% of the household waste; and b) meeting the EU Landfill Directive target of reducing the amount of bio-degradable waste going to landfill to 75% of the 1995 levels.

- 5.12 The activity of project management support is covered by one of the proposed project briefs. This has been given a medium priority level principally because post 31 May 2008, the current funding runs out. At the moment there is no obvious source of funding to continue to support this function. It has been acknowledged that this support has been very effective in supporting both the Member and Officer Advisory Boards in addition to keeping the management of all of the LAA funded waste projects on track. In an effort to secure alternative funding, the Partnership has submitted a bid for Programme Management support to the South-East Centre for Excellence (SECE).
- 5.13 Further development of these projects and the eventual mix of the programme will be dependent on knowing the level of funds available. Consequently, Surrey authorities are being asked by the Partnership to signify their support for the approach. The programme will also support the emerging Local Area Agreement – where waste is one of the targets identified as a Surrey priority [NI192]. These priorities also have a reward element. However Government have not yet announced what the reward levels are likely to be.
- 5.14 Your officers are in support of both the principle of pooling the Reward Grant and also the suggested underlying theme of the future projects. Assuming the Reward Grant is fully realised, Waverley would be entitled to approximately £174,000. If Members support the recommended pooling, this would leave approximately £87,000 for local waste initiatives. Officers could report back to a future meeting on proposals.
- 5.15 Under the existing Local Area Agreement [Sustainable Lifestyles – Waste] a wide range of projects have been rolled out across the County. Some are being carried out by individual authorities, others are being undertaken as joint projects. An example of the latter is Kitchen Waste, referred to at Minute No. 10.
- 5.16 Waverley is currently progressing projects on:
- Improving recycling from schools
  - Improving green waste recycling
  - Improving the 'bring sites' – especially for cardboard
  - Difficult to Recycle items – eg dry-cell batteries and textiles [this is a joint project with Tandridge]
- 5.17 All are on schedule. The Portfolio Holder is intending to write to all Councillors with further details on current progress.
- 5.18 Surrey CC has recently submitted the draft LAA for negotiation with the Government Office. Within the Environment, Infrastructure and Housing theme the Surrey Strategic Partnership [SSP] are proposing 5 priority National Indicators. One of these is for waste - ie NI192. In summary, this relates to the percentage of household waste that is recycled and composted *within the County as a whole*. The draft targets are taken from the JMWMS and are:

Year	% waste recycled and composted [NI192]
2008/09	36
2009/10	38
2010/11	40

- 5.19 As stated, these are for the County as a whole and currently, performance is mixed – not all authorities are at the same level. However this target was chosen because of its importance to the JMWMS and to help drive progress.
- 5.20 The Government’s proposals for reward for meeting priority targets have not yet been announced. They are not expected however to be as substantial for those associated with the earlier LPSA.
- 5.21 Partnerships can operate at different levels. They can range from the simple co-ordination of activity where each partner pursues their own agenda, through to formal contractual joint working. Whilst the experience in Surrey so far has been at the ‘simpler’ end of the range there are more formal arrangements emerging elsewhere. Examples include:

#### **Somerset**

Became the first countywide area to set up a formal joint committee of all the authorities in the County in October 2007 - to combine decision-making on waste collection, recycling and disposal.

#### **Oxfordshire**

2 districts procuring a joint collection contract in 2009.

Also introduced an innovative waste minimisation credit and penalty system based on use of recycling credits

- Additional credit paid to districts by county for keeping waste below residual waste target
- Penalty paid by districts to county for going above the target
- Benefits include:
  - Means county and districts have shared financial stake in reducing waste going to landfill
  - Improves cost sharing between partners without attempting full budget merger
  - Avoids perverse incentives to recycle at expense of reduction (lawnmower chasing!)

- 5.22 In order to facilitate ‘deeper’ joint working DEFRA are currently consulting on a proposal to introduce a legal power to set up Joint Waste Authorities. The key advantage of joint waste authorities over other partnership models is that they will have corporate body status. This allows them to employ their own staff and enter into contracts in their own right (on behalf of member authorities), thus removing the need for one constituent authority to act as an ‘administering’ or ‘contracting’ authority and taking responsibility for all the liabilities and legal risks associated with that. They will be statutory bodies, recognised by the Secretary of State. Established by Order they can only be dissolved in limited circumstances thus giving them a structural stability that

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will appeal to the waste management industry and potential investors. Joint waste authorities will also be 'named partners' in the local government performance framework giving them a statutory role in the negotiation and delivery of LAAs.

5.23 The JMWMS Advisory Board are proposing to prepare a joint response on behalf of Surrey Authorities.

5.24 The issues discussed relate to improving partnership working in Surrey with the intention of improving service efficiencies and effectiveness. The only specific financial issue is the proposal for LPSA reward grant to be allocated to:

50% [approx £87,000] for joint working initiatives; and  
50% [approx £87,000] to be used for local recycling project[s]

5.25 This would not have a negative impact on the 2008/9 Revenue Budget.

5.26 The Executive agreed to inform the JMWMS Advisory Board that Waverley will agree to 50% of its anticipated Glass Recycling LPSA Reward Grant to be committed to further partnership projects; to request officers to report further on the potential use of the remaining 50% of the Reward Grant; and to thank Peter Maudsley, Director of Community Services, for his work on the Memorandum of Understanding.

5.27 The Executive also

**RECOMMENDS that**

- 1. Waverley Borough Council supports and becomes a signatory to the proposed Memorandum of Understanding for the implementation of the Surrey Joint Municipal Waste Management Strategy and Cllr J R Sandy be appointed as the representative on the Partnership.**

Background Papers (DoE)

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

6. MEMBERS' ALLOWANCES (Agenda Item 13; Appendix F)

6.1 In accordance with the Local Authorities (Members' Allowances)(England) Regulations 2003, Waverley has established an Independent Panel to consider its scheme of Members' Allowances. The Panel reviews the allowances scheme when the Council requests this and the Panel's last review was in 2003. In December 2004 and in June 2005, the Council decided not to undertake a further review by the Panel at that time. The Council must periodically consider whether it wishes for a review of the Scheme to be undertaken by the Independent Panel. The current allowances are shown at Annexe 2 for information.

The Council is under a duty to convene an Independent Panel to allow for allowance levels to be reviewed and recommendations made.

- 6.2 In the last few years, the Council has agreed to only increase the levels of basic and special responsibility by an annual inflation uplift based on the local staff pay award from 1<sup>st</sup> April each year. However, since the Independent Panel reviewed the Scheme in December 2003, there have been a number of changes made including:
- the levels of Special Responsibility allowances for the Licensing, Planning and Standards Committees to reflect the new responsibilities of the Chairmen and Vice-Chairmen; and
  - the level of Special Responsibility Allowance for the Chairman and Vice-Chairman of the Audit Committee.
- 6.3 These new allowances were agreed by the Council without referring to the Independent Panel. These allowances would be the subject of proper consideration alongside the other committee responsibilities as part of the Panel review.
- 6.4 The budget for Members' basic and special responsibility allowances was £176,050 in 2007-08. The 2003 Independent Panel's report recommended a scheme which increased the total cost by £28,000. The Council rejected this on the basis of other pressures on the Council's budget. Given the level of allowances in other similar authorities and the large number of Members at Waverley, it is likely that the Panel's report would have financial implications.
- 6.5 The last Panel review of the scheme cost in the region of £2,500 plus staff time. If Members agree to a review by the Panel in 2008, it would be necessary to carry forward unspent democratic representation budgets from 2007/08 to finance the cost.
- 6.6 The Executive

**RECOMMENDS that**

- 2. an Independent Panel be requested to undertake a review of Waverley's scheme of Members' allowances in 2008.**

Background Papers (DCEX/CEX)

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

7. FRENHAM VILLAGE DESIGN STATEMENT (Agenda Item 20; Appendix M)
- 7.1 A Supplementary Planning Document amplifies a policy in a Local Plan or Local Development Framework, looking at it in more detail. In the case of the Village Design Statement for Frensham, the policy to be amplified is Policy D4 Design and Layout in the Waverley Borough Local Plan 2002.

7.2 The procedure for the Supplementary Planning Document has been carried out in accordance with the Town and Country Planning (Local Development)(England) Regulations 2004. The document has to be subjected to public consultation. The document is then submitted to the Borough Council, for formal adoption.

7.3 Frensham Parish Council began work on the Frensham Village Design Statement in 2003. The purpose of the document (Annexe 3) is to give guidance to residents, architects and builders on extensions and alterations. It is also intended to assist the Parish Council on commenting on planning applications and the Borough Council on determining applications. There is also guidance on caring for the setting of the village and for the trees, open spaces, commons and hedges.

7.4 The structure of the document is :

What is a VDS?  
Introduction and history  
Open spaces and landscape  
Buildings – style and detail  
Highways and byways  
Sports and rural pursuits.

7.5 The VDS has to be subject to a comprehensive consultation process for it to be adopted as a Supplementary Planning Document. During 2003/4 a survey was sent to all 680 homes in the Parish, and 188 (28%) replies were received. The 57 questions covered most aspects of life in the Parish, including housing, transport, highways & parking, sports and social, schooling, shops, the countryside and environment, and possible future developments. The main issues that arose were as follows:

Concerns over highway safety and roadside parking.  
Worries over the gradual loss of smaller properties thru' extensions.  
Love of the open countryside across the Parish.  
Strong support for the village shops.  
Opposition to 'large' estate developments.  
Need for traffic calming.  
Appreciation of the sports & playground facilities in Parish.  
Support for rural activities – riding, sailing, fishing, walking, and shooting.  
Support for the status quo, especially in Frensham village.

7.6 The survey results were discussed in detail at a public meeting in April 2005, attended by some 20 residents. As a result, three steering groups (Traffic & Highways, Open Spaces & Sports/Social, and Housing) were set up to develop a Parish Plan. About a dozen residents assisted Councillors with these groups over the following 18 months.



- 7.7 The Parish Council collated the reports of the steering groups and a draft of the Village Design Statement was produced. This was posted on the Parish web-site towards the end of 2006, and bullet points from the draft were included in Parish newsletter of Spring 2007. In April 2007 the VDS was discussed and agreed at a public meeting attended by some 30 residents.
- 7.8 The issues identified were addressed by a) opposing new developments other than small scale on existing redundant industrial or agricultural building sites, b) supporting the extension of the AONB across the Parish, and backing the NT, RSPB, etc, c) demanding off-road parking spaces on all new developments/extensions for 1 car per bedroom, d) looking for Quiet Lane status for several roads, e) willingness to consider a more 'modern' buildings style in Rushmoor. The Parish Council seeks to include a guideline for having one parking space per bedroom. This does not comply with the County car parking Standard. An amendment is shown on Page 7/8.
- 7.9 The Frensham VDS is well put together and provides a comprehensive study of the character of the village. It will prove very useful to the Parish Council and the Borough Council in assessing planning applications, and other proposals for enhancement or change in the village, such as highways schemes. Its adoption as a Supplementary Planning Document would be appropriate.
- 7.10 The Executive accordingly

**RECOMMENDS that**

- 3. the Frensham Village Design Statement be adopted as a Supplementary Planning Document, subject to the appropriate Regulations being introduced by Government.**

[NB. This recommendation is superseded by Recommendation 11 (Minute No. 49 refers) in the Minutes of the Executive Meeting held on 08.07.08].

Background Papers (CSP)

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

**PARTS II AND III - MATTERS OF REPORT**

Background Papers

The background papers relating to the following items in Parts II and III are as specified in the agenda for the meeting of the Executive.

**Part II – Matters Reported in Detail for the Information of the Council**

There were no matters falling within this category.

**Part III – Brief Summaries of Other Matters Dealt With**

8. **EXECUTIVE FORWARD PROGRAMME** (Agenda Item 8; Appendix A)

RESOLVED that the forward programme of key decisions for Waverley Borough Council be noted, with the addition of the property asset review.

9. **NATIONAL HOUSING SUBSIDY** (Agenda Item 9; Appendix B)

Following consideration of the actions taken by the Chief Executive to initiate a national debate on the National Housing Subsidy system, it was

RESOLVED that the Executive:

1. leads and co-ordinates a national project aimed at changing the Housing Subsidy system; and
2. approves a supplementary estimate of up to £20,000 to finance this project from the Housing Revenue Reserve.

10. **WASTE MANAGEMENT - FOOD WASTE MINIMISATION** (Agenda Item 11; Appendix D)

The Executive considered the Council's strategy for taking forward the waste minimisation agenda with particular reference to the management of food waste and RESOLVED to

1. strongly support the objective to divert domestic food waste from landfill and accordingly instruct officers to investigate a fully costed proposal for a limited dedicated fortnightly kerbside food waste collection using the maximum productivity of a 7.5 tonne dedicated vehicle and crew, and that the Environment and Leisure Overview and Scrutiny Committee be requested to participate fully in this investigation; and
2. approve an immediate budget of up to £20,000 for a one-off promotion of the sale of Green Cones at £10 each and Green Johannas at £20, in addition to existing offers, and on the basis of one item per household in Waverley.

11. **COMMUNITY PARTNERSHIPS FUND - EWHURST PAVILION PROJECT, VILLAGE AND COMMUNITY HALLS ADVICE SERVICE AND FARNHAM CASTLE KEEP** (Agenda Item 12; Appendix E)

Following consideration of the use of the remaining balance of £24,400 of the Community Partnership Fund, it was RESOLVED that

1. a grant of £9,900 be offered towards the Ewhurst pavilion project, to be funded from the balance of the Community Partnerships Fund, subject to the other identified sources of funding being successful;

2. the request for a £2,000 grant to Surrey Community Action for 2008/09 be agreed, to be met from the balance of the Community Partnerships Fund, and the organisation be advised that they should apply for consideration as a Sponsored Organisation in future years; and
3. a grant of £12,500 be offered towards the Farnham Castle Keep project, to be funded from the balance of the Community Partnerships Fund, dependent on the successful outcome of the HLF application.

12. INCREASING OPPORTUNITIES FOR THEATRE IN WAVERLEY (Agenda Item 14; Appendix G)

Following consideration of the options to improve the range of opportunities for Waverley residents to access theatre-making and theatrical performances in the Borough, and the observations received from the Environment & Leisure Overview and Scrutiny Committee, it was

RESOLVED that the report and the comments received from the Environment and Leisure Overview and Scrutiny Committee be endorsed.

13. FARNHAM TOWN COUNCIL - OFFICE ACCOMMODATION (Agenda Item 15; Appendix H)

RESOLVED that the proposal to negotiate the transfer of management responsibility for the Farnham Council Offices be endorsed and a further report on the negotiations, including the financial implications, be submitted as soon as possible.

14. NEW COMMITTEE ROOMS AND IMPROVED MEMBER FACILITIES (Agenda Item 16; Appendix I)

*[This item contains exempt information by virtue of which the public is likely to be excluded. The information is as specified in paragraph 3 of the revised Part I of Schedule 12A to the Local Government Act 1972, namely:-*

*Information relating to the financial or business affairs of any particular person (including the authority holding that information)].*

RESOLVED that the scheme to provide new accessible Committee Room facilities and improved member facilities be approved.

15. DISPOSAL OF A HOUSING REVENUE ACCOUNT PROPERTY (Agenda Item 17; Appendix J)

*[This item contains exempt information by virtue of which the public is likely to be excluded. The information is as specified in paragraph 3 of the revised Part I of Schedule 12A to the Local Government Act 1972, namely:-*

*Information relating to the financial or business affairs of any particular person (including the authority holding that information)].*

RESOLVED that

1. the dwelling house owned by the Council at 1 Elmbridge Cottages, Cranleigh be disposed of on the open market on terms to be negotiated by the Council's Estates and Valuation Manager; and
2. the capital receipt from the sale of this property be applied to contribute toward achieving the Decent Homes Standard in the remaining Council housing stock.

16. REVIEW AND APPROVAL OF ANTI FRAUD AND CORRUPTION STRATEGY AND WHISTLEBLOWING POLICY (Agenda Item 18; Appendix K)

RESOLVED that the documents be adopted as Council strategy and policy regarding fraud and corruption.

17. HINDHEAD CONCEPT PLAN (Agenda Item 19; Appendix L)

RESOLVED that the assets and principles in the Concept Statement produced by the Hindhead Together Joint Advisory Committee be adopted as the planning policy for the Council for the London Road area of Hindhead for the purposes of development control.

18. BIODIVERSITY - IMPLICATIONS OF STATUTORY DUTY (Agenda Item 21; Appendix N)

RESOLVED that the implications of Waverley's biodiversity duty be recognised and officers be asked to identify actions required to comply with the duty in all relevant considerations of the authority.

19. 1 RODBOROUGH HILL COTTAGES, PORTSMOUTH ROAD, MILFORD - SURRENDER OF EASEMENT AND RECEIPT OF RIGHTS OVER ADJOINING LAND (Agenda Item 22; Appendix O)

RESOLVED that

1. Waverley obtain a deed from Surrey County Council to enter onto and park on Surrey's land adjacent to 1 Rodborough Hill Cottages; and
2. Waverley releases its right to park on the reserved land shown hatched on the plan annexed to the report on terms and conditions to be negotiated by the Head of Legal and Estates Services.

20. RE-APPOINTMENT OF SPECIAL INTEREST GROUPS (SIGS) AND APPOINTMENT OF EMPLOYERS NEGOTIATING TEAM – 2008/2009  
(Agenda Item 23)

20.1 Special Interest Groups (Agenda Item 23.1)

RESOLVED that the Special Interest Groups and associated memberships, set out in the Annexe to these minutes, should be re-appointed for 2008/2009.

20.2 Joint Negotiating Committee (JNC) for Pay and Conditions – Employers' Negotiating Team (Agenda Item 20.2)

RESOLVED that the following members be appointed to the Employers' Negotiating Team for 2008/2009:-

Cllr R J Gates (C)	Cllr R A Knowles
Cllr M H W Band	Cllr J R Sandy
Cllr Ms D Le Gal	Cllr V Duckett

21. APPOINTMENT OF REPRESENTATIVE ON SURREY LOCAL GOVERNMENT ASSOCIATION (SLGA) AND NOMINATIONS TO OTHER BODIES (Agenda Item 24)

RESOLVED that

1. the Leader of the Council be appointed as the Council's representative on the Surrey Local Government Association (SLGA) in 2008/2009, with the Deputy Leader as the reserve; and
2. the nominations for appointment by the SLGA to the external bodies be as follows:-

Three Year Term (2007-2010)

Surrey Historic Buildings Trust  
SCC Health Scrutiny Select Committee  
Supporting People Commissioning Body

Nominees  
(if any)

Cllr S Renshaw  
Cllr Dr N J Lee  
[Cllr Mrs P Ellis existing]

Annual Appointments

Countryside Access Forum  
Mental Health Foundation Trust  
Surrey Economic Partnership  
South East Reserve Forces' and Cadets' Association

Cllr V Duckett  
Cllr R J Steel  
Cllr B J Morgan  
Cllr N P Holder

22. EXCLUSION OF PRESS AND PUBLIC (Agenda Item 26)

At 8.17 p.m. it was

RESOLVED that, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the following paragraphs of the revised Part I of Schedule 12A to the Act, namely:-

Information relating to any individual (Paragraph 1);

Information which is likely to reveal the identity of an individual (Paragraph 2); and

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3).

23. FLEXIBLE RETIREMENT REQUEST (Agenda Item 27;  
(Exempt) Appendix Q)

RESOLVED that the proposal for flexible retirement be agreed.

**The meeting commenced at 6.45 p.m. and concluded at 8.25 p.m.**

Chairman